

# Ground Up Consulting

## Consultant - Job Description

**March 1st, 2023**

**Company Background:** Ground Up Consulting (GUC) helps clients develop community-driven policies and programs around soil health, working lands, and natural climate solutions in the Rocky Mountain West. We are playing a central role in making Colorado a national leader in soil health, working lands, and natural climate solutions programs and policy. We strive to be the go-to consultants to help with strategic planning, outreach, and advocacy needs for these issues. We work closely with many partners and clients, including state agencies, land grant universities, counties, and philanthropic partners. GUC also manages the Integrated Rocky Mountain Integrated Center for Healthy Soils (IN-RICHES) Center at CSU Spur.

**Job Summary:** This Consultant (independent contractor<sup>1</sup>) position will play a key role in expanding STAR across the West. Specifically, this position will assist in revising Field Forms and Scoring Sheets for the [Colorado STAR Program](#) and developing new STAR Field Forms and Scoring Sheets for other Western states (WA, NM, WY, UT, MT, and ID). This will include providing leadership, logistical support, and coordination with local partners to facilitate multiple STAR Science and Steering Committees. Presuming success with this initial project, the Consultant may also contribute and pursue other projects around natural and working lands in Colorado and regional soil health. This could include projects around forestry, high-fungal compost, grant writing for federal grants, partnership with Colorado State University, and other topics.

This contract-to-hire position is expected to begin in May. The amount of work will vary week by week but may reach as much as ~20 hours per week by July.

### **Tasks and responsibilities:**

- Stakeholder engagement
- Facilitation of state STAR Science Committees
- Project management
- Developing STAR Field Forms and Scoring Sheets (requires robust excel skills and knowledge of soil science and agricultural management practices)

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<sup>1</sup> Contractor is an independent contractor, and neither the contractor nor the contractor's employees or contract personnel are, or shall be deemed, Ground Up Consulting LLC employees. In its capacity as an independent contractor, Contractor agrees and represents, and Client agrees, as follows:

- A. Contractor has the right to perform services for others during the term of this Agreement.
- B. Contractor has the sole right to control and direct the means, manner, and method by which the services required by this Agreement will be performed. Contractor shall select the routes taken, starting and quitting times, days of work, and order the work is performed.
- C. Neither Contractor nor Contractor's employees or contract personnel shall be required by Client to devote full time to the performance of the services required by this Agreement.

**Must haves:**

- Bachelors or Masters degree in a related field (agronomy, soil science, environmental science)
- Knowledge or experience with soil health and agriculture
- Experience in some or all of the following:
  - Stakeholder engagement
  - Project management
  - Facilitation
- Strong Excel skills
- Proficiency in Google workspace, Microsoft Office, and Zoom
- Soft skills:
  - Professionalism
  - Self-starter
  - Timeliness
  - Desire for professional development
  - Open and responsive to feedback
  - Leadership and humility
  - Organizational skills
  - Attention to detail
- Must have own computer and fast speed internet
- Willingness to work remotely in a fast-paced environment

**Nice to haves:**

- Qualitative data analysis skills
- Policy research, writing, and analysis
- Project development and strategic planning
- Experience with ArcMap, QGIS, or other mapping software

**Compensation:** Initial compensation \$65-\$100/hr based upon experience.

**How to Apply:** Please submit your resume and a 1-page description of your background, including why you are qualified for this position and a description of 3 relevant projects on which you have worked. Send as pdfs to [max@groundupconsulting.us](mailto:max@groundupconsulting.us) and [helene.d.silver@gmail.com](mailto:helene.d.silver@gmail.com). Position will remain open until filled. Ground Up Consulting is an Equal Opportunity Company.

We look forward to hearing from you.